

## Hotspot Checkout Agreement

Hotspots are provided with funding from the Emergency Connectivity Fund. They are intended for users who do not have sufficient services or equipment to meet their internet needs. Users need to agree to the terms and conditions below.

### HOTSPOT CHECKOUT POLICIES:

- Only DMPL card holders may checkout a hotspot. Blocks on library card accounts due to library fees or fines over \$10.00 will prevent hotspot checkout.
- Borrowers and users must be 18 years of age to borrow a hotspot.
- The borrower checking out the hotspot is responsible for the hotspot at ALL times and shall not leave the hotspot unattended. **If the hotspot is lost, stolen, or damaged while checked out, the borrower is fully liable for replacement costs.**
- A fee of \$15 will be added to borrower's account for all lost or damaged hotspots. These fees could create a block on future Library checkout.
- Service will immediately be suspended for all lost or damaged hotspots.
- Overdue fee for late check-in is a \$0.50 per day with maximum fines of \$3.
- Hotspot use will be revoked at the discretion of Library staff if the service is abused.

### By signing below, I agree that each time I check out a hotspot:

- I will adhere to the DMPL Internet Use Policy, provided to me at checkout.
- I will return the hotspot in the same condition as when I received it. I am responsible for the return of all pieces which accompany the hotspot. I will pay the lost or damaged cost of the hotspot, that is not returned in the same condition as when it was checked out.
- I understand that if I do not comply with this Hotspot Checkout Agreement I will not be allowed to check out a hotspot in the future.
- By signing this document, I agree to be available for a post-program survey to provide feedback to evaluate the service. This may be a phone call, letter, or additional format.
- The equipment and services funded by the federal Emergency Connectivity Fund (ECF) can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet. By signing this statement, I declare I do not have access to such equipment or services.

**BORROWERS AGREE TO HOLD HARMLESS THE DES MOINES PUBLIC LIBRARY, THE DES MOINES PUBLIC LIBRARY BOARD, LIBRARY STAFF AND THE CITY OF DES MOINES FROM THE RESULT OF ANY USE OF THE HOTSPOT, ANY CONTENT ACCESSED, OR INFORMATION OR PHOTOS USED, AS A RESULT OF BORROWING THE HOTSPOT.**

My signature below indicates that I understand and agree to abide by all terms of the Hotspot Checkout Agreement and Internet Use Policy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Library Card # \_\_\_\_\_